

Performance appraisal of faculty
Information to be submitted by the faculty Form. A - 150 points.
Period from:To:

- a) Name.....ID & Department.....
 b) Designation: Date of Birth..... Age.....
 c) Qualifications:
 d) Date of Joining the Institute..... Number of years completed in.....

(Attach extra sheets and any additional information wherever necessary using the following format)

1. Teaching load and Semester results (10 Marks)

Sr.No	Semester (I/II)	B.Tech./ MTech. / MBA	Year	Branch	Course Name & Code	No of hours engaged per week		Result (Pass %)
						L	P	
1.								
2.								
3.								
4.								

2. Student feedback Minimum 80% of Students data(10 Marks)

S.No	Semester (I & II)	Course Code/Name	Average Student feedback	Enclosure No.
1.				
2.				
3.				
4.				

3. Research/Project guidance to students (10 Marks)

S.No	Name of the Student	Ph.D./M.Tech./ B.Tech./MBA	Date of Registration	Current Status	Date of Submission
1.					
2.					
3.					
4.					

4. Department Activities (10 Marks)

S.No	Semester	Activity	Details	Enclosure if any
1.				
2.				
3.				
4.				

5. Institute Activities (10 Marks)

S.No	Semester	Activity	Details	Enclosure if any
1.				
2.				
3.				
4.				

6. Innovations / Experiments/ case studies /videos/tutorials other introduced in the course (10 Marks)

Sr.No	Semester (I/II)	B.Tech./ M.Tech./ MBA	Year	Branch	Course Name	Proof if any
1.						
2.						
3.						
4.						

7. Contribution in Curriculum & Course Development (10 Marks)

Sr.No	Semester (I/II)	B.Tech./ M.Tech./ MBA	Year	Branch	Course Name	Contribution in Curriculum & Course Development
1.						
2.						
3.						
4.						

8. Intellectual Capital (Books / Book Chapter /Patents/ invited Talks) (15 Marks)

Sr.No	Title/Details	Date	Location &Address
1.			
2.			
3.			
4.			

9. Publications in Journals (25 Marks)

Sr.No	Title	Author(s)	Journals Name/Publisher/Impact Factor / Quartile	National/ International
1.				
2.				
3.				
4.				
5.				

10. Publications in Conference (10 Marks)

Sr.No	Title	Author(s)	Name of Conference & address	National/ International
1.				
2.				
3.				
4.				
5.				

11. Organizing and participation in seminars/ workshops / FDP's,/Summer program (10 Marks)

Sr.No	Title	Date	Duration	Address
1.				
2.				
3.				
4.				

12. Contribution to the corporate life of the Institute (10 Marks)

- a. Committees:
- b. Co-curricular activities:
- c. Enrichment of campus life (hostels, sports, cultural activities):
- d. Students' welfare and discipline:

13. Membership or Fellowship of Professional /Academic bodies (10 Marks)

Sr.No.	Title	Institution, address& year	Membership number
1.			
2.			
3.			
4.			

Total marks out of 150=.....

I acknowledge that the above information is provided by me.

Signature of Employee:

Date:

Signature of Supervisor/HOD:

Date:

Signature of Principal:

Date:

Director:

Date:

FORM – B 50 points
Performance appraisal of faculty, Period from ----- To -----

- a) Name.....ID & Department
- b) Designation: Date of Birth: Age.....
- c) Qualifications:
- d) Date of Joining the Institute..... Number of years completed in.....

Part-A: Academic Performance (Weightage – 150)

Self-Levels of Ranking: Excellent (E)-5, Very Good (VG)-4, Good (G)-3, Satisfactory (S)-2, Unsatisfactory (US)-1

Insert the Performance/Ranking Number against each Criteria using the information provided by the Faculty in Part-A.

S.No.	Criteria	Self Assessment	Supervisor Assessment
1.	Teaching load and Semester results		
2.	Students feed back		
3.	Research/Project guidance to students		
4.	Department Activities		
5.	Institute Activities		
6.	Innovations / Experiments /Case studies /videos/tutorial, introduced in the course		
7.	Contribution in Curriculum & Course Development		
8.	Intellectual Capital (Books / Book chapters/ Patents/Copy rights)		
9.	Publications in Journals		
10.	Publications in conferences		
11.	Organizing and participation in Seminars/ workshops, special lectures, FDP's, /Summer Programs		
12.	Contribution to the corporate life of the Institute		
13.	Membership or Fellowship of Professional /Academic bodies		
	Total Performance/Ranking (TPR-A)		

Part-B: General Performance and Attributes (Weightage – 50)

Levels of Performance/Ranking: Excellent (E)-5, Very Good (VG)-4, Good (G)-3, Satisfactory (S)-2, Unsatisfactory (US)-1

Insert the Performance/Ranking Number against each Criteria based on the General Performance and Attributes of the Faculty.

S.No.	Criteria	Self Assessment	Supervisor Assessment
1.	Knowledge & Skills Knowledge & skills of specific job requirements. of appropriate methods, practices and procedures.		
2.	Organization Sets priorities, plans and executes duties and responsibilities in a logical and systematic manner. Uses time, resources and energies effectively to achieve goals.		
3.	Cooperation Is willing to work with others toward a common objective. Works as a team member, per are and having Positive and flexible approach as demands.		
4.	Communication Uses language effectively in oral expression and in written work (as required) in the language of the workplace and teaching. Communicates in a courteous and professional manner.		

5.	Interpersonal skills Deals effectively with others, in a variety of situations, showing sensitivity, tact, diplomacy and respect.		
6.	Initiative and Adoptability Takes action and resolves problems within the limits of the job duties and responsibilities. Identifies needs, develops action plans, and responds accordingly.		
7.	Quality of work Executes duties and responsibilities effectively and with a high degree of accuracy.		
8.	Attendance Attends class work regularly and follow the work schedule.		
9.	Supervisory ability Provides direction, help, support and coaching to employees and students, as required, for accomplishing objectives and achieving goals.		
10.	Achievement of objectives/outcomes Achieves objectives/outcomes jointly set by the employee and immediate supervisor for the evaluation period.		
	Total Performance/Ranking (TPR-B)		
	Overall Performance/Ranking (TPR-A) + (TPR-B) = 150+50 = OPR Ranking - OPR/200x100		
Excellent-90 to 100, Very Good-89 to 79, Good-78 to 68, Satisfactory-67 to 57, Unsatisfactory-below 56			
Employee's comments:			
Supervisor's/Hod's comments:			

I acknowledge that I have read and discussed this evaluation with my Supervisor/HOD.

Signature of Employee:

Date

Signature of Supervisor/HOD:

Date

Signature of Principal:

Date

<p>Summary Of Objectives/Outcomes for The Future Evaluation Period (To Be Jointly Set by The Employee and Supervisor/Hod). Attach Additional Sheet If Necessary.</p> <p>.....</p> <p>.....</p> <p>Any Training Requirements:</p> <p>.....</p> <p>Time Frame:</p>
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Director

Performance appraisal of faculty
Information to be submitted by the faculty Form. A - 150 points.

Period from: October 22 To: September 23

- a) Name: Dr. Navottam Pal ID & Department: Ph. Analysis
 b) Designation: As soc. Professor Date of Birth: 20.12.1974 Age: 49 years
 c) Qualifications: M. Pharm Ph.D.
 d) Date of Joining the Institute: 10.12.2010 Number of years completed in: 13 years
 (Attach extra sheets and any additional information wherever necessary using the following format)

1. Teaching load and Semester results (10 Marks)

Sr.No	Semester (I/II)	B.Tech./ MTech. / MBA	Year	Branch	Course Name & Code	No of hours engaged per week		Result (Pass %)
						L	P	
1.	<u>I</u>	<u>B. Pharm</u>	<u>I</u>	<u>Pharmacy</u>	<u>B. Pharm</u>	<u>5</u>	<u>6</u>	<u>88.70</u>
2.	<u>-NA-</u>	<u>Pharm D</u>	<u>III</u>	<u>Pharmacy</u>	<u>Pharm D</u>	<u>4</u>	<u>3</u>	<u>88.88</u>
3.					<u>P. Analysis I</u>			
4.					<u>P. Analysis</u>			

2. Student feedback Minimum 80% of Students data(10 Marks)

S.No	Semester (I & II)	Course Code/Name	Average Student feedback	Enclosure No.
1.	<u>I B. Pharm</u>	<u>I. B. Pharm</u>	<u>89%</u>	
2.		<u>P. Analysis - I</u>		
3.	<u>Pharm D</u>	<u>Pharm D</u>	<u>89%</u>	
4.		<u>P. Analysis</u>		

3. Research/Project guidance to students (10 Marks)

S.No	Name of the Student	Ph.D./M.Tech./ B.Tech./MBA	Date of Registration	Current Status	Date of Submission
1.	<u>G. Sai Bharath</u>	<u>B. Pharm</u>	<u>18.11.2022</u>	<u>Completed</u>	<u>28.06.2023</u>
2.	<u>L. Nandini</u>	<u>B. Pharm</u>	<u>"</u>	<u>"</u>	<u>"</u>
3.	<u>M. Radhika</u>	<u>B. Pharm</u>	<u>"</u>	<u>"</u>	<u>"</u>
4.	<u>D. Swarnima</u>	<u>B. Pharm</u>	<u>"</u>	<u>"</u>	<u>"</u>
5.	<u>J. Frank Bandi</u>	<u>B. Pharm</u>	<u>"</u>	<u>"</u>	<u>"</u>

4. Department Activities (10 Marks)

S.No	Semester	Activity	Details	Enclosure if any
1.	<u>I</u>	<u>Training</u>	<u>Counseling and</u>	
2.			<u>training for Startup &</u>	
3.	<u>II</u>	<u>Handling HPLC</u>	<u>Entrepreneurship.</u>	
4.		<u>Instruments</u>	<u>- Demonstration -</u>	

5. Institute Activities (10 Marks)

S.No	Semester	Activity	Details	Enclosure if any
1.		Admission related activities		
2.		Promotional activities.		
3.	I	- Alumni -	"Chancellor Connects Alumni"	
4.		Programme		

6. Innovations / Experiments/ case studies /videos/tutorials other introduced in the course (10 Marks)

Sr.No	Semester (I/II)	B.Tech./ M.Tech./ MBA	Year	Branch	Course Name	Proof if any
1.	I	B.Pharm	I	Pharmacy	B.Pharm	PPT aided discussion
2.						
3.	I	Pharm D	II	Pharmacy	Pharm D	Instrumental experiments by practical Demo
4.						

7. Contribution in Curriculum & Course Development (10 Marks)

Sr.No	Semester (I/II)	B.Tech./ M.Tech./ MBA	Year	Branch	Course Name	Contribution in Curriculum & Course Development
1.	II	B.Pharm	IV	B.Pharm	B.Pharm	Training on
2.						Employability
3.	I	B.Pharm	I	B.Pharm	B.Pharm	skills. Personality development
4.						

8. Intellectual Capital (Books / Book Chapter /Patents/ invited Talks) (15 Marks)

Sr.No	Title/Details	Date	Location & Address
1.	AI Based Interventions for developing stability indicators anti-inflammatory	08.07.23	Indian Patent
2.			
3.			
4.	AI & Machine learning in Pharmaceuticals	ISBN : 978-93-95936-75-0	BOOK

9. Publications in Journals (25 Marks)

Sr.No	Title	Author(s)	Journals Name/Publisher/Impact Factor / Quartile	National/ International
1.	New analytical			
2.	HPTLC Method	Narottam Pat.	National Conference	National
3.	development & validation		on recent trends	
4.	of Empagliflozin		in Science &	
5.	& Linagliptin		Technology	

10. Publications in Conference (10 Marks)

Sr.No	Title	Author(s)	Name of Conference & address	National/ International
1.	New analytical		National Conference	
2.	HPTLC method	Narottam Pat.	on Recent Trends	
3.	development and		in Science and	National
4.	validation of		Technology	
5.	Empagliflozin & Linagliptin.		JNTU	

11. Organizing and participation in seminars/ workshops / FDP's/Summer program (10 Marks)

Sr.No	Title	Date	Duration	Address
1.	Diamond Habits	05.02.22	60 minutes	JBIET
2.	to be a Diamond			
3.	Book review -	16.09.23	60 minutes.	JBIET
4.	Power of your Subconscious mind			

12. Contribution to the corporate life of the Institute (10 Marks)

- Committees: BPC NAAC Team member
- Co-curricular activities:
- Enrichment of campus life (hostels, sports, cultural activities): Life Skills Trainer
- Students' welfare and discipline: III Pharm D class-incharge.

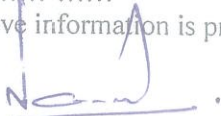
13. Membership or Fellowship of Professional /Academic bodies (10 Marks)

Sr.No.	Title	Institution, address & year	Membership number
1.	JBIIAI - T-HUB	Telangana T-Hub	-
2.			
3.			
4.			

Total marks out of 150=.....

I acknowledge that the above information is provided by me.

Signature of Employee:



Date: 23.12.2023

Signature of Supervisor/HOD:

Date:

Signature of Principal:

Date:

Director:

Date:

FORM – B 50 points

Performance appraisal of faculty, Period from ----- To -----

- a) Name... Dr. Narottam Lal ID & Department Ph. Analysis
 b) Designation: ... Asst. Prof. Date of Birth: 20.12.74 Age... 49 years
 c) Qualifications: ... M.Pharm. Ph.D.
 d) Date of Joining the Institute.. 10.12.2010 Number of years completed in... 13 years

Part-A: Academic Performance (Weightage – 150)

Self-Levels of Ranking: Excellent (E)-5, Very Good (VG)-4, Good (G)-3, Satisfactory (S)-2, Unsatisfactory (US)-1

Insert the Performance/Ranking Number against each Criteria using the information provided by the Faculty in Part-A.

S.No.	Criteria	Self Assessment	Supervisor Assessment
1.	Teaching load and Semester results	8	
2.	Students feed back	9	
3.	Research/Project guidance to students	10	
4.	Department Activities	9	
5.	Institute Activities	10	
6.	Innovations / Experiments /Case studies /videos/tutorial, introduced in the course	8	
7.	Contribution in Curriculum & Course Development	9	
8.	Intellectual Capital (Books / Book chapters/ Patents/Copy rights)	15	
9.	Publications in Journals	—	
10.	Publications in conferences	10	
11.	Organizing and participation in Seminars/ workshops, special lectures, FDP's, /Summer Programs	10	
12.	Contribution to the corporate life of the Institute	10	
13.	Membership or Fellowship of Professional /Academic bodies	10	
	Total Performance/Ranking (TPR-A)	118	

Part-B: General Performance and Attributes (Weightage – 50)

Levels of Performance/ Ranking: Excellent (E)-5, Very Good (VG)-4, Good (G)-3, Satisfactory (S)-2, Unsatisfactory (US)-1

Insert the Performance/Ranking Number against each Criteria based on the General Performance and Attributes of the Faculty.

S.No.	Criteria	Self Assessment	Supervisor Assessment
1.	Knowledge & Skills Knowledge & skills of specific job requirements, of appropriate methods, practices and procedures.	5	
2.	Organization Sets priorities, plans and executes duties and responsibilities in a logical and systematic manner. Uses time, resources and energies effectively to achieve goals.	5	
3.	Cooperation Is willing to work with others toward a common objective. Works as a team member, per are and having Positive and flexible approach as demands.	5	
4.	Communication Uses language effectively in oral expression and in written work (as required) in the language of the workplace and teaching. Communicates in a courteous and professional manner.	5	

5.	Interpersonal skills Deals effectively with others, in a variety of situations, showing sensitivity, tact, diplomacy and respect.	5	
6.	Initiative and Adoptability Takes action and resolves problems within the limits of the job duties and responsibilities. Identifies needs, develops action plans, and responds accordingly.	5	
7.	Quality of work Executes duties and responsibilities effectively and with a high degree of accuracy.	5	
8.	Attendance Attends class work regularly and follow the work schedule.	5	
9.	Supervisory ability Provides direction, help, support and coaching to employees and students, as required, for accomplishing objectives and achieving goals.	5	
10.	Achievement of objectives/outcomes Achieves objectives/outcomes jointly set by the employee and immediate supervisor for the evaluation period.	5	
	Total Performance/Ranking (TPR-B)	50	
	Overall Performance/Ranking (TPR-A) + (TPR-B) = 150 + 50 = OPR Ranking - OPR/200x100 $168/200 \times 100 = 84$	168	18 + 50 = 68
Excellent-90 to 100, Very Good-89 to 79, Good-78 to 68, Satisfactory-67 to 57, Unsatisfactory-below 56			
Employee's comments: I am going to focus on research and publication & project work in this academic year more			
Supervisor's/Hod's comments:			

I acknowledge that I have read and discussed this evaluation with my Supervisor/HOD.

Signature of Employee: 

Date 23.12.2023

Signature of Supervisor/HOD:

Date

Signature of Principal: 

Date 26/03/24

Summary Of Objectives/Outcomes for The Future Evaluation Period
(To Be Jointly Set by The Employee and Supervisor/Hod). Attach Additional Sheet If Necessary.

.....

Any Training Requirements:

Time Frame:

Director